**Peer Exchange Form**

So- you want to do a peer exchange? We need to find out a few things about you before you join us so please fill out this form as fully as possible.

If you can return this form by \_\_\_\_\_\_\_\_\_\_\_\_\_ (date) to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name).

|  |  |  |
| --- | --- | --- |
| **Your organization:** | **Host organization:** | **Date of exchange** |
|  |  |  |
| **Name** (as on documents) | **Date of Birth** | **Home country** |
| **Email** | **Preferred gender pronoun** | **Nationality** |
| **Contact phone number:** |  |
| **ID or Passport No.** | **Emergency contact:**Name:Phone:Relationship to you: |  |
| **What languages do you speak?** |  |
| **Do you have any mobility or access issues that we should consider?** |  |
| **Do you have any allergies?** |  |
| **Do you have any medical conditions?** |  |
| **Do you have any special diets?** |  |
| **Do you have a smartphone?** |  |

 *I understand that such information will be treated as strictly confidential and handled in accordance with the provisions of the Data Protection Act 1998*

**Please tell us more about:**

1. Why do you want to take part in the exchange?
2. Your specialist knowledge- what kind of work do you do at your organization and what experience you can bring to this exchange:
3. Anything you would like to find out more about how we do things here:
4. Is there anything you think you won’t be able to take part in during the exchange? We want to make sure you feel comfortable at all times so if there is anything you think you would feel uncomfortable doing due to mobility issues or personal circumstances then please let us know here- this information will remain confidential.
5. Do you have any special training or qualifications that are relevant to the exchange? E.g. First Aid
6. During your stay we will match you with a “buddy” who will be your contact during your exchange. To match you with a good buddy please tell us a bit more about you and your interests!
7. What is your favourite thing about your home country?